



www.broughtonparishcc.org.uk
Registered in England and Wales
Registration Number: 12018

Broughton Parish Community Charity Charity Trustees Meeting

Minutes of Meeting on 9th Sept 2025 Toll Bar Cottage at 6.00pm

Present: Trustees: Andrew Wilson (Chair), Leila Eccles, Chris Dew, Harry Landless, Barry Moore & Kevin O'Sullivan

Peter Burton (Secretary)

Nigel Parkinson (Broughton PC)

1. Apologies: Sajid (Imam)
2. Minutes of the meeting of 3rd June 2025 were approved as drawn
3. TBC—Harry—Report from Cheryl Carey (Manager)

Cheryl reported a promising period with Monday opening being a success, and turnover increasing.

4. Staff & Contracts
Nothing further to report
5. Funding from BPC
Nigel reiterated the request for projections prior to the councils budget challenge, and whether there was a way of showing where the BPC contribution was being spent. Peter explained that accounts and projections will be provided, but that allocating the contribution to a specific area of expense was not really possible
6. Trustee reports:
 - a. Andrew—reported that the current agreement with BPC ends in February 2026. There is no reason not to renew the licence. Andrew will move forward.
 - b. Leila—talk was had about zero hour contracts, and guaranteed hour contracts. Leila will get together with Peter to discuss the changes.
 - c. Chris—finance projections have shown that despite the increase in turnover losses are continuing. This is primarily due to increased wage costs of zero hours contracts. Peter and Harry will discuss with Cheryl about costs, and ways of reducing the hours
 - d. Harry—as above



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- e. Barry—crowd funding on ice but would approach Wain Homes for possible sponsorship.
Friends of Toll Bar Cottage discussed as a project.
- f. Kevin—website—Video has been produced and added to website, and looks good.
Further development is ongoing

7. New Trustee
Nothing to report.

8. Site issues
Upstairs has been improved as a useable space.

9. AOB—It was questioned about whether there should be some PR about the Cafe and Trustees available to be seen at both the Cafe and on the website. Barry will look at putting something together.

Next meeting 3rd November 2025 at 7.00pm at Toll Bar Cottage.

AJW 02.ix.25